



Mercantile Bank Limited

General Services Division
(Purchase Department)
61, Dilkusha C/A, Dhaka-1000
www.mblbd.com

INVITATION FOR TENDER FOR INTERIOR DECORATION

Sealed tender is hereby invited from the eligible Tenderers who can participate in tender as defined in the tender documents of the under mentioned works as per terms & conditions stated below:

1. Procuring Entity : Mercantile Bank Limited, General Services Division, (Purchase Department), Head Office, 61, Dilkusha C/A, Dhaka-1000
2. Tender Name : **Decoration Work (Civil, Electrical, partial Furniture-Fixture & other related works) of proposed new site for Bank's Bijoyagar Branch, 212 Shahid Syed Nazrul Islam Sarani, Dhaka.**
3. Time of completion of work : 45 days from the issuance of Work Order.
4. Eligibility of Tenderers
 - i) The Tenderer must have experience in completion of work(s) of this nature during 03 (Three) years (in support, satisfaction certificate to be enclosed with the Tender) costing
 - ii) Tk.30.00 (Thirty) Lac in a single tender.
Having valid Trade license, up to date income Tax clearance certificate and VAT registration certificate.
 - iii) Must be financially solvent.
5. Price of Tender Document : Tk.500.00 (Tk. Five hundred) only (non-refundable) for the said decoration work.
6. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order to be purchased from a schedule Bank favoring "Mercantile Bank Limited" and enclosed with the Tender.
7. Name & address of the office from where tender documents will be obtained & to be dropped : Mercantile Bank Limited, General Services Division (7th floor), (Purchase Department), Head Office, 61, Dilkusha C/A, Dhaka-1000
8. Last date & time for selling tender document : **Up to 5.00 P.M. on 26.07.2010 during office hour.**
9. Last date & time for tender submission : **Up to 3.00 P.M. on 27.07.2010**
10. Date & time for tender opening : **At 3.30 P.M. on 27.07.2010 in presence of available bidder (if any).**
11. Special instructions : Mercantile Bank Limited reserves the right to accept partly or fully any tender or reject any tender and not bound to accept the lowest quotation, without assigning any reason whatsoever.

Senior Vice President
General Services Division