



মার্কেন্টাইল ব্যাংক লিমিটেড
Mercantile Bank Limited

Head Office: 61, Dilkusha C/A, Dhaka-1000

Notice of the 17th Annual General Meeting

Notice is hereby given to all members of Mercantile Bank Limited (the "Company") that the 17th Annual General Meeting of the members i.e., Shareholders of the Company will be held on May 12, 2016 (Thursday) at 11:00 a.m. at FARS Hotel and Resorts, 212, Shahid Syed Nazrul Islam Sharani (Bijoy Nagar), Dhaka-1000 to transact the following businesses and to adopt necessary resolutions:

Agenda:

01. To receive, consider and adopt the Profit and Loss Account of the Company for the year ended December 31, 2015 and the Balance Sheet as at that date together with Reports of the Auditors and the Directors thereon.
02. To approve 12% Cash Dividend as recommended by the Board of Directors.
03. To elect/re-elect Directors.
04. To appoint Auditors of the Company for the term until conclusion of the next Annual General Meeting and to fix their remuneration.
05. To transact any other business with the permission of the Chair.

By order of the Board

Sd/-

Saiful Alam, FCS

Vice President &

Company Secretary

Dated: April 11, 2016
Dhaka, Bangladesh

Notes:

- a) The "**Record Date**" will be on Tuesday, April 26, 2016.
- b) The Shareholders whose name would appear in the Register of Members of the Company or in the Depository (CDBL) on the "Record Date" i.e., April 26, 2016, will be eligible to attend the meeting and entitled to dividend.
- c) A Member of the Company eligible to attend and vote at the Annual General Meeting, may appoint a Proxy to attend and vote on his/her behalf. The Proxy Form, duly filled in and signed by the Member and stamped (Tk.20.00) must be submitted at the Registered Office of the Company at least 48 hours before the meeting.
- d) The Registration Counter shall be opened at 9:00 a.m. and remain open upto 11:00 a.m.
- e) The Concerned Brokerage Houses are requested to provide with a statement having details of margin loan holders (i.e., Shareholders' name, BO ID number, client-wise shareholding position, gross dividend receivable, applicable Tax rate and net dividend receivable) as on the Record Date along with the contact person of Brokerage House to the Company's share office on or before Thursday, 5th May, 2016. The Brokerage houses are also requested to provide with their Bank Name & Account number, routing number etc.
- f) As per Bangladesh Securities and Exchange Commission circular no. SEC/CMRRCD/2009-193/154 dated 24.10.2013; there will be no arrangement for gift or entertainment at the Annual General Meeting.